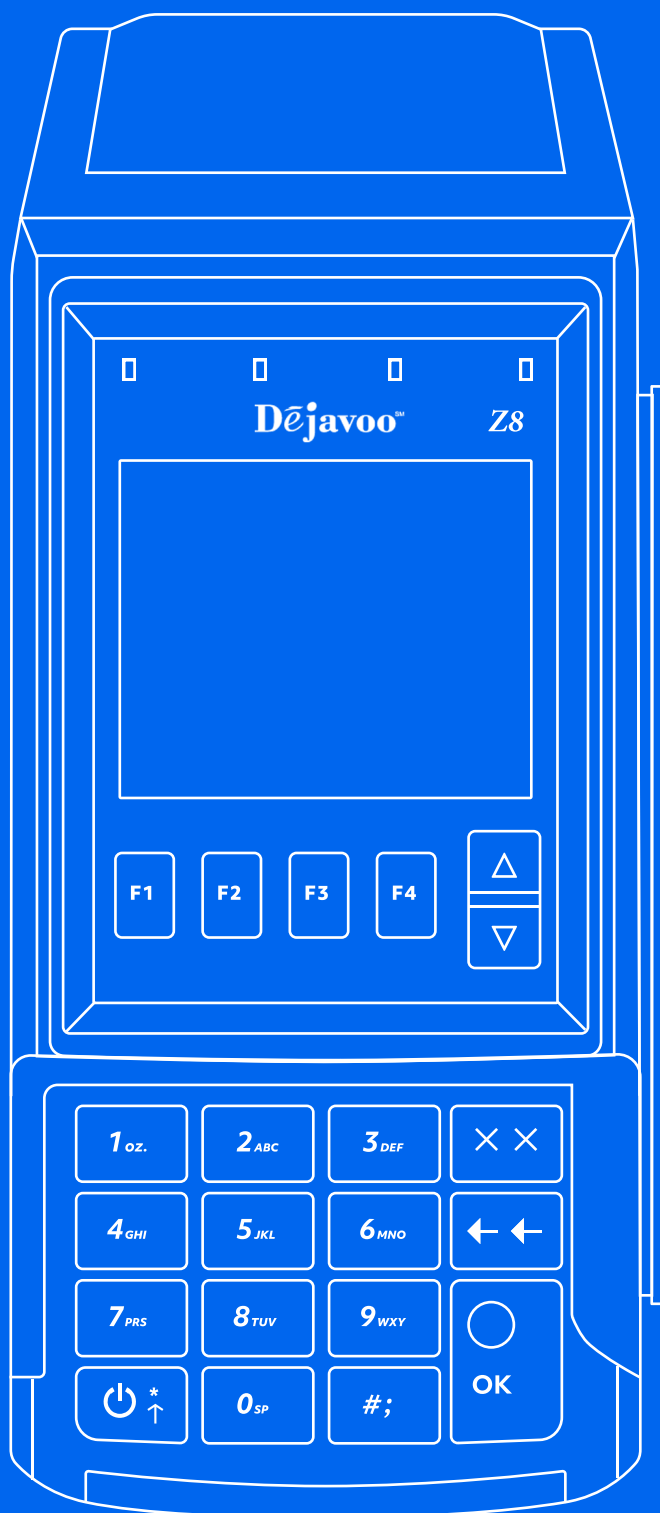


USER MANUAL

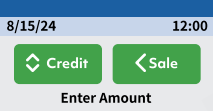

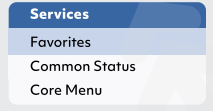

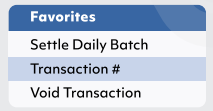
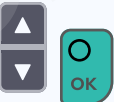
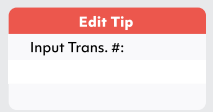

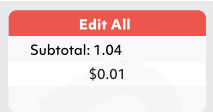

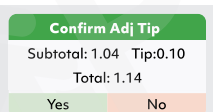

Dejavoo Z8



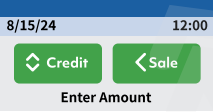

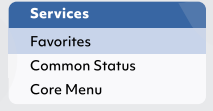

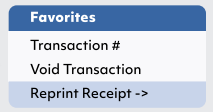



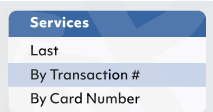

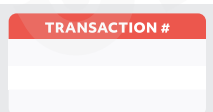

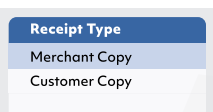

Please Note:

Steps that begin with “If prompted” indicate steps that may or may not be necessary depending on which version of software is being used in your card processing terminal.

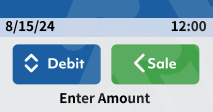

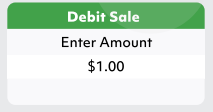

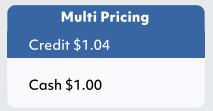

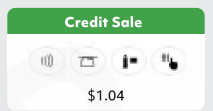

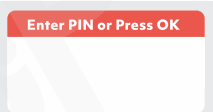
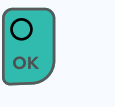

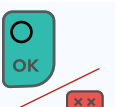
TIP ADJUST

Screen	Action
	 Press F1 to access the services menu
	 Use the arrows to highlight “Favorites” then press OK
	 Use the arrows to highlight “Transaction #” then press OK
	 Input Transaction # then press OK
	 Input tip amount, then press OK
	 Confirm the total amount by pressing F2/OK (Yes) or F4/Cancel (No)

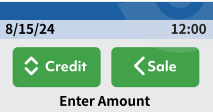

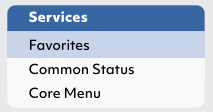

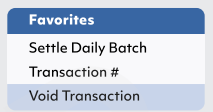



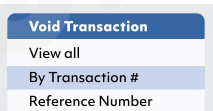
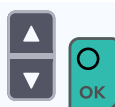
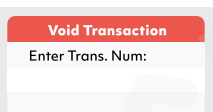

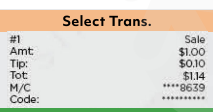
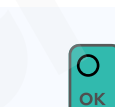
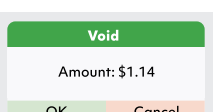

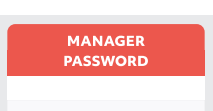

REPRINT

Screen	Action
	 Press F1 to access the services menu
	 Use the arrows to highlight “Favorites” then press OK
	 Use the arrows to highlight “Reprint Receipt” then press OK
	 If prompted, input manager password (default is 1234) then press OK
	 Use the arrows to highlight “By Transaction #” then press OK
	 Input Transaction # then press OK
	 Use the arrows to highlight “Merchant Copy” or “Customer Copy” then press OK

SALE (DEBIT)

Screen	Action
	 Use the Down Arrow to highlight “Debit” on the terminal screen.
	 Input the sale amount then press OK
	 If prompted, use the Down Arrow to highlight “Credit” and then press OK
	 Tap, insert, or key-in card number, then press OK
	 If prompted, allow customer to input PIN then press OK
	 Choose whether to print receipt with OK or Cancel

VOID

Screen	Action
	 Press F1 to access the services menu
	 Use the arrows to highlight “Favorites” then press OK
	 Use the arrows to highlight “Void Transaction” then press OK
	 If prompted, input manager password (default is 1234) then press OK
	 Use the arrows to highlight “By Transaction #” then press OK
	 Input transaction number to be voided, then press OK
	 If prompted, confirm the void procedure by pressing OK
	 If prompted, confirm the void amount by pressing F2/OK (Yes) or F4/Cancel (No)
	 If prompted, input manager password (default is 1234) then press OK

SALE (CREDIT)

Screen	Action
	Input the sale amount, then press OK
	If prompted, use the Down Arrow to highlight "Credit" and then press OK
	Tap, insert, or key-in card number, then press OK
	If prompted, press OK
	Choose whether to print receipt with OK or Cancel

SALE (MANUAL KEY-IN)

Screen	Action
	Input the sale amount and press OK
	If prompted, use the Down Arrow to highlight "Credit" and then press OK
	Input card number and press OK
	Enter card expiration date as MMY, and then press OK
	If prompted, confirm if card is present by pressing F2/OK (Yes) or F4/Cancel (No)
	If prompted, input the security code found on the back of the card or press OK to skip.

PARTIAL DOWNLOAD

Screen	Action
	Press F1 to access the services menu
	Use the arrows to highlight "Core Menu" and press OK
	Use the arrows to highlight "Utility" and press OK
	If prompted, input manager password (default is 1234) and press OK
	Use the arrows to highlight "Software Download" and press OK
	Use the arrows to highlight "Connect" and press OK
	Use the arrows to highlight either "Ethernet" or "WiFi" and press OK
	Use the arrows to highlight "Partial" and press OK
	Check or input the TPN# and press OK
	Confirm whether to confirm the update by pressing F2/OK (Yes) or F4/Cancel (No)

	If prompted, select the reason for skip using the arrows , then press OK
	Enter ZIP code or press OK to skip
	Enter street address or press OK to skip
	Choose whether to print receipt with OK or Cancel

SETTLEMENT

Screen	Action
	Press F1 to access the services menu
	Use the arrows to highlight "Favorites" and press OK
	Use the arrows to highlight "Settle Daily Batch" and press OK
	If prompted, input manager password (default is 1234) and press OK
	To batch with untipped transactions, press F2/OK (Yes). Otherwise, press F4/Cancel (No).



IMPORTANT INFO

1. The default password should be set to **1234**.
2. If using an internet connection, please ensure that your Ethernet cable is properly plugged in to the LAN port at the back of the terminal.
3. You must batch out (close the batch/settle the batch) in order to get funding from card transactions processed by your terminal. This should be done daily to ensure timely receipt of funds. In cases of extended delays to the batch process, loss funds may occur.

4. Wi-Fi Connection:

Step 1: F1 → Core Menu → Utility “1234” → Communications → Local Parm.s. → WiFi → Settings → Choose the WiFi network → Input the password (Press number key several times for uppercase/lowercase letter and press 0 for symbols) → Connect

Step 2: F1 → Core Menu → Utility “1234” → Communications → Remote Parm.s. → Credit/Debit/EBT → TSYS/FDO → Priority → Primary → WiFi

F1

Function menu

Use the function menu to access other advanced functions in your terminal such as tip adjustments, refunds, detailed reports, and more.

REFUND

Screen	Action
	Press the Clear button to summon the return menu
	Input the return amount and press OK
	Confirm the sale amount by pressing F2/OK (Yes) or F4/Cancel (No)
	If prompted, input manager password (default is 1234) and press OK
	Tap, insert, or key-in card number, then press OK
	Choose whether to print customer copy with OK or Cancel

DETAILED REPORT

Screen	Action
	Press F1 to access the services menu.
	Use the arrows to highlight “Favorites” then press OK
	Use the arrows to highlight “Report” then press OK
	If prompted, input manager password (default is 1234) and press OK
	Use the arrows to highlight “Detailed Report” then press OK
	Use the arrows to highlight “Print Detailed” then press OK